

# **Huntsville Christian Academy**

## **Parent/Student Handbook**

**175 W Park Loop NW**

**Huntsville, AL 35806**

**256-895-9550**

**Head of School: Mrs. Alisha Hamilton**

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## **Statement of Faith**

These things we believe and teach:

--The entire Bible is the inspired Word of God. It contains the instructions for living our lives pleasing unto Him. It is the absolute authority for morality, as defined by God. (2 Timothy 3:16)

--In the beginning, God made the heavens and the earth. It was a literal creation, not evolution of any kind. The creation involved six days and God rested on the seventh day, the Sabbath. (Genesis 1: 1-31) (Genesis 2:1-2).

--God created man from the dust of the earth. He breathed life into his nostrils and man became a living soul. Man was perfect and in union with God until sin entered the world through deception and disobedience. Through the sin of one, all mankind became guilty and sinful, breaking the union with God. (Genesis 2, Genesis 3).

--God provided a way for man to become united with Him again. God became flesh and dwelt among men on the earth for approximately 33 years. (John 1:14). He lived among sinful men, yet He was not sinful. (2 Corinthians 5:21). He became the Messiah and Redeemer for all men who will accept His condition for salvation. (John 3:16). His condition involves repentance from sins (Matthew 4:17), acceptance of His free gift of grace (Romans 6:23), and obedience to His commandments (John 14:16).

--Jesus paid the sin debt for all mankind by His own life (1 Peter 2:24). He was born of a virgin named Mary (Matthew 1:18-25). He suffered a cruel death on an execution stake (Luke 23:33). He was buried in a tomb (John 19:38-42). After three days, He was resurrected unto life again (John 20). Later, He

physically ascended into Heaven from where He came (Acts 1:6-10). He promised to return again to gather those whom He has called righteous through His own blood (Acts 1:11).

--There is only one way to salvation (restoration with God) (Acts 4:11-12). It is found in the words of Jesus of Nazareth, "I am the way, the truth, and the life. No man comes to the Father except through me." (John 14:6).

--One who physically dies without accepting the terms of God's restoration is hopelessly and eternally lost with no further opportunity to find God's grace (John 5:24). God, Himself, will judge and punish all who rejected His free gift of salvation and chose to continue with rebellion against Him (Isaiah 13:11).

--The Bible teaches us to live a life separated unto God. This is called sanctification. We are His representatives to all mankind; therefore, we are called to live a life of obedience to His instructions as recorded in His Word (1 Peter 1:14-16).

## **HCA EDUCATIONAL PHILOSOPHY**

The core of Huntsville Christian Academy (HCA) is the Word of God, and learning to view life from His perspective. Our educational philosophy is centered on the understanding that God has given only two institutions the responsibility to educate; home and church.

The Christian home and church have the primary responsibility to educate children. God commands His disciples to teach their children His precepts; "Hear, O Israel: The Lord our God, the Lord is one! You shall love the Lord your God with all your heart, with all your soul, and with all your strength. These

words, which I command you today, shall be in your heart. You shall teach them diligently unto your children, and you shall talk of them when you sit in your house, and when you walk by the way, and when you lie down, and when thou rise up.” Deuteronomy 6:4-7.

Education is life. Without the author or life being at the foundation of education, all knowledge is in vain. God never intended for the government to get involved in education. Its functions are only civil duties, not education. God did not bring the children of Israel out of the bondage of ungodly taskmasters and lead them to the land flowing with milk and honey, only to then allow them to send their children back to Egypt to be educated in the ways of ungodly, humanistic philosophy.

Children are a heritage of the Lord and must be trained up in the ways they should go... learning the commands of God from the only authoritative instruction manual, the Bible. This philosophy of Christian education asserts that all truth is God’s truth, and those committed to learn the truth must separate from the world in its secular educational philosophy.

What defines a school, as a Christian vs. secular school, is its philosophy of education, not just the name Christian on its stationary or advertising. The Christian school endeavors to teach life from God’s perspective. The secular school teaches a worldview from a humanistic point of reference. The Christian school stands in stark contrast with the secular school in presentation of where life begins and to whom man is accountable. The Christian school teaches that the Word of God is the revelation and laws, of the Creator, with specific instructions on how to relate to Him. The sacred Scriptures are the central theme that must be woven within the pages of its educational curriculum.

The Christian school requires that teachers be “called and spiritually endowed” to teach as stated in Ephesians 4:11-12, “and He gave some... as teachers; for the equipping of the saints, for the work of the ministry.” A Christian teacher demands a “holy calling” (2 Timothy 1:9). It is a calling that requires living above reproach, knowing that we will give an account to our creator. The teacher must demonstrate a commitment to labor under less-than-ideal conditions. Often the Christian teacher sacrifices financially in order to teach in a Christian school. All in all, the Christian teacher must be comfortable in making his/her calling and election sure by drawing upon the power of the Holy Spirit and all available resources to guide his/her students. The Christian teacher is the spiritual backbone of the classroom and school.

The WIDWID (why I do what I do) of a Christian teacher at HCA must be in agreement with the above principles and philosophy. Christian teachers are mentors, instructors, coaches, and counselors that teach life from the Book of Life, written by the Author of Life, that each student may experience Eternal Life. If the Christian teacher does not influence his/her students to develop a worldview that is consistent with God’s point of view, that teacher has miserably failed.

Kingdom education is preparation for life with the knowledge that there is an enemy seeking to kill and destroy but there is a redeemer that seeks to save us, creating an Epic story to which we are all drawn to, as it is the story written on our hearts. Kingdom education involves equipping and arming students to fight the enemy of this world while always seeking the redeemer, Jesus, and following after Him while remaining focused on His Kingdom. The Christian is an ambassador for Christ’s Kingdom, never conforming to this world. Jesus prompts us to remember we are not of this world and prepares us for the rejection we will face, “I have given them your word, and the world had hated them because they are not of the world, just as I am not of the world. I do not ask that you take them out of the world, but that you

keep them from the evil one. They are not of the world, just as I am not of the world.” (John 17: 14-16, ESV).

To prepare students for life, educators must be intentional in establishing Kingdom education as the foundation for all educational disciplines. “For what is a man profited, if he shall gain the whole world, and lose his own soul? or what shall a man give in exchange for his soul?” (Matthew 16:26, KJV).

Kingdom education is learning to see life from God’s perspective, as is the motto of Huntsville Christian Academy.

## **MISSION STATEMENT**

Huntsville Christian Academy (HCA) partners with parents in a Christ-centered education, equipping students with education founded on the Bible, fostering spiritual development, and instilling the vision for Kingdom living through the practices of: excellence in academics, Christian character, service to the community through a Biblical worldview, and learning to see life from God’s perspective.

## **MOTTO**

Learning to see life from God’s perspective.

## **BIBLE**

HCA believes that Bible study is a fundamental requirement for all students. Without a study of the

Bible, students cannot truly be educated. **“For the Lord gives wisdom; from His mouth come knowledge and understanding; He stores up sound wisdom for the upright ...”** (Proverbs 2:6). All knowledge comes from God. **“... that the God of our Lord Jesus Christ, the Father of glory, may give to you the spirit of wisdom and revelation in the knowledge of Him, the eyes of your understanding being enlightened;** that you may know what is the hope of His calling, what are the riches of the glory of His inheritance in the saints, and what is the exceeding greatness of His power toward us who believe ...” (Ephesians 1:17). All students must be equipped with the sword, using a NKJV version of the Bible.

All students will take Bible class as a Core academic subject. Students and parents should engage in the guided devotional studies. Students in Grades 9-12 will earn a High School Credit for Bible class.

## **Biblical Mandates- Kingdom Education Plan**

### **Be Holy**

Holiness is a requirement from our Father. Being holy, because He is holy, is a theme repeated frequently throughout Scripture. In Leviticus 19:2, we see the beginning of this calling for His set apart people to be Holy, “Speak to the entire Israelite community and tell them: Be holy because I, Yahweh your God, am holy.” If we abide in the Holy One, then we can be Holy. There is no holiness apart from Him. He identifies Himself as Holy multiple times in Scripture with an example being, “Speak to the entire Israelite community and tell them: Be holy because I, Yahweh your God, am holy” (Leviticus 19:2). We serve a Holy God and are called to abide in the Holy One to which Holiness becomes the fruit we bear.



The Kingdom integration plan at Huntsville Christian Academy includes training the disciples (students) that Jesus alone is our righteousness, holiness, and redemption (1 Corinthians 1:30). We must abide in Him to be holy as our Holy God has always required. Jesus instructs us on how to bear His fruit in John 15:4, “Remain in me, as I also remain in you. No branch can bear fruit by itself; it must remain in the vine. Neither can you bear fruit unless you remain in me” (NIV).

This example can carefully be taught in what we call, “teachable moments”. These are moments when a student may be finding themselves in a behavior correction. In these moments, young Christians may find themselves discouraged, because they “messed up”. In these moments, reminding our students of who they are in Christ and His Holiness that abides in them is an important step in the restoration process.

### **Dominion Mandate**

The Dominion Mandate was given in the Garden to man to have dominion over the creatures and the land. In Genesis 1:26, the mandate is given, “Then God said, “Let us make mankind in our image, in our likeness, so that they may rule over the fish in the sea and the birds in the sky, over the livestock and all the wild animals, and over all the creatures that move along the ground” (NIV). Our Creator gave man dominion over all other living things He created, trusting the creation to be cared for by man. He called each creation “good”.

As His creation is good, we should care for His creation as He cares for it. This includes the care and keeping of our own bodies. We should strive for good health: spiritual health, physical health, and emotional health. For kingdom education, it is important to relate the importance of having dominion

over own bodies with care, along with the animals for which we are to care. As a part of integrating the dominion mandate in the educational plan at Huntsville Christian Academy, students will engage in recycling projects, they regularly will clean debris from the loop (street our school is located on) as a part of our commitment to the “adopt a street” clean-up project in our city, and engage in community service projects that are aimed to care for the environment and animals in our community.

### **Populate Mandate**

In the Garden, God gave man a mandate to populate the earth, joining with Him in the joy of creation. Our Creator did not need man to create, as He fully demonstrated in the 6 days of creation. But His desire and plan for a relationship with us brought Him to include us in the “Epic Story” (Eldredge, 2004). He spoke and said, “Be fruitful and multiply and fill the earth and subdue it and have dominion over the fish of the sea and over the birds of the heavens and over every living thing that moves on the earth” (Genesis 1:28, ESV). Our Creator invited man to join in the creation story by instructing him to populate. Our God is fully capable of populating the Earth without the help of man, but He so desired a relationship with His creation that He not only invited man to be a part of the story but mandated it.

Kingdom education at Huntsville Christian Academy emphasizes the value of life. In the study of Human Anatomy, educators will lead students to the awe and wonder of the miracle of life, and the work the Creator performs when He grows a tiny human in the womb. Educational plans will include an emphasis of God’s plan and purpose for human life, with Jeremiah 1:5 being a central verse to the populate mandate. God mandates for us to populate the earth, but He alone is the Creator and has a plan for each life before it even begins.

## **Self-Governance**

Self-governance isn't just managing and punishing sin, but is naturally and joyfully living within the pleasure of an adoring, forgiving Father ( Luke 15:20). Self-governance allows us to rely on faith. Only through faith can we make sense of the world around us, being able to live in the world but not be a part of the world. "Now faith is the substance of things hoped for, the evidence of things not seen" (Hebrews 11:1, KJV). Faith allows us to put our hope in His promises and believe that He is present even when the world says otherwise. Self-governance gives us the opportunity to grow our faith. Our Father wants our faith in Him to be strong, as it is what He counts as righteous as we see with the example of Abraham, as it was not his works but his faith in Him that God found as righteous (Romans 4:3).

Self-governance is knowing the boundaries our Father has and choosing to live within his plan through faith in Him. The desired goal for self-governance is for students to undergo a transformation that governs them to live for Jesus rather than simply improving sinful behavior.

## **Love God**

When questioned by the Pharisees, as they attempted to back Jesus into a corner, the teachers of the Law asked Him, "Which commandment is the greatest?" Jesus responded by first quoting what is referred to as the Shema, 'Hear, O Israel: The Lord our God, the Lord is one. Love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength' (Mark 12: 29-30, NIV). While the teachers of the Law attempted to entrap the Messiah, Our Messiah was there in the beginning and was the Word they attempted to use to trap Him. "In the beginning was the Word, and the Word was with God, and the Word was God"(John 1:1, KJV).

It was very intentional of Jesus to respond by citing the Shema, as it first established who He is, followed by “Love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength.” Loving the Lord your God is the greatest commandment!

As Christian educators, loving God is manifested in our work by how we love His children and feed His sheep. To love Jesus to our fullest capacity is a life of sacrifice, denying ourselves, following after Him (Matthew 16:24), and feeding His sheep (John 21:15-17). Caring for children, training them to follow after Jesus, and leading them to Christ is our service to Him and a calling from Him.

The greatest attribute of God is love. Kingdom education at Huntsville Christian Academy is centered around this specific attribute of God by all stakeholders (administration, educators, students, and parents). Our interactions with one another, with the community, and when we enter “the mission field” should represent His love.

### **Love Self**

Self-love is quite difficult, apart from Christ. Society constantly strives to tear us down and make us compare ourselves and our circumstances to others. Consumerism allows many to believe that we can buy enough stuff to fill the void in our lives. We were designed with a void that only Christ can fill. God created us for fellowship with Him, so when we do not abide in fellowship and relationship with Him, we are left feeling empty. The world can sometimes distract us from that reality and lead us to believe that we can fill that void with “things” rather than Him.

Kingdom education at Huntsville Christian Academy emphasizes the individual’s worth to Christ. His great love for you (the student) was demonstrated by laying down His own life, so that you may live (John 15:13). A key verse of emphasis for integrating self-love in the classroom is found in John 15:9,

“As the Father has loved me, so have I loved you. Now, remain in my love.” Self-love is achieved when we recognize and accept our worth in Christ. He sees us as we are, loves us despite all He sees, and died for us while we were still His enemy (Romans 5:8).

### **Love Others**

When asked which commandment was the greatest, Jesus expressed loving God as the greatest followed by, “The second is this: ‘Love your neighbor as yourself.’ There is no commandment greater than these” (Mark 12:31, NIV). Kingdom education teaches the ultimate example of loving others, as demonstrated by our Savior. He lived as a servant to others, demonstrating humility among his disciples, and esteemed others greater than himself. Paul explained to the church in Philippi what loving your neighbor looks like by saying, “Not looking for your own interests but each of you to the interests of the others. In your relationships with one another, have the same mindset as Christ Jesus” (Philippians 2:4-5, NIV). We are incapable of true love apart from the mind of Christ Jesus.

Our Kingdom education plan leads students to understanding these truths: love is the fulfilling of the law (Romans 13:10), only sacrificial love is what is needed, and the fruit of the Spirit is love for others. Kingdom students should actively serve others in the school and community through school sponsored mission activities to demonstrate God’s love towards others. Examples in our personal plan for Huntsville Christian Academy include serving the homeless in our community through active involvement in Loads of Love (an organization that helps homeless community with laundry services while witnessing the Gospel), supporting Kids to Love (an organization that serves local children in foster care) by organizing Christmas present drives, and serving one another in our school community.

### **The Great Commission**

Matthew 28: 18-20 states, “Then Jesus came to them and said, “All authority in heaven and on earth has been given to me. Therefore, go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely, I am with you always, to the very end of the age” (NIV). To create disciples, we must be a disciple, abiding in Him, loving others, and obeying His commandments. Making disciples of all nations begins first in the home, community, and will spread out to the world.

A disciple understands the Kingdom of God and teaches others about the forever Kingdom. It is our belief that the entire purpose of Kingdom education can be summarized in the Great Commission. Just as Jesus summarized the entire Law as being the two Great Commandments (Matthew 22: 37-40), so also, is the entire point of Kingdom education summarized in the Great Commission. We cannot go and make disciples of Jesus without knowing Him, we cannot reach the world without the leading of the Holy Spirit, we cannot teach others about the Kingdom if we are not ambassadors for His Kingdom, and our words will be that of clanging gongs if we do not exemplify His love.

### **PATRIOTISM**

HCA students recite the Pledge of Allegiance, the Pledge to the Christian Flag, and the Pledge to the Bible each morning as a start to the day. Students are continually taught to love their country, respect our country’s leaders, and to honor the flag of the United States. Students may not openly disrespect any of the above mentioned, or protest during said pledges.

## **ADMISSION POLICIES**

HCA requires of its students, parents, teachers, administrators, faculty, and board members to manifest lifestyle conduct and actions, which project an image consistent with the expressed purpose, mission, and belief of Huntsville Christian Academy. This includes, but is not limited to, social media conduct.

Any lifestyle conduct that is in opposition to the mission of HCA, or impeded on the school's credibility with its constituency or the general public, is unacceptable. Examples of such lifestyle are homosexuality, transgender, alcohol and substance abuse, sexual sin (sex outside of marriage, pornography), religions/worship outside of the Christian faith. These are just examples, not a complete list.

Huntsville Christian Academy has the right and responsibility to do everything possible to ensure the expressed purposes, mission, and beliefs continue in their highest traditions and are not harmed, compromised, or hindered by unacceptable lifestyle conduct on the part of its students, parents, teachers, administrators, faculty, or school board.

### **HCA Students are expected to:**

Be loyal to the Lord Jesus Christ

Have daily devotions with a desire to win souls for Christ

Be loyal to HCA faculty

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Attend classes regularly

Prepare for academics to the best of their ability

Support HCA school activities

Abide by the rules of the school

Maintain your testimony away from school

## **Non-Discrimination Policy-**

HCA does not discriminate on the basis of race, color, gender, national or ethnic origin in the administration of its educational policies, athletics, or any other school administered programs.

## **INTERVIEW:**

Families that are interested in enrollment are encouraged to explore our webpage at

[huntsvillechristianacademy.com](http://huntsvillechristianacademy.com). Upon reading our Faith Statement, education philosophy, and financial schedules located on the school webpage, the next step would be to schedule an interview with the Administrator. After the interview, your child may be invited to visit the classroom for a day to help determine if HCA is a good fit for your family's needs. Each family that is interested in enrollment must be able to affirm our statement of faith, and be in agreement to our policies in this handbook. Students entering grades 7-12 must have a letter of recommendation from their pastor or youth minister.



Students that are currently suspended, or have been expelled from a previous school, are not eligible for enrollment at Huntsville Christian Academy.

Prospective students in grades 5 and above are required to take a diagnostic assessment to determine curriculum placement.

## **REQUIRED DOCUMENTS**

For admission, all students must have the following documents before enrollment is complete:

COMPLETED APPLICATION

COMPLETED FINANCIAL CONTRACT

COPY OF BIRTH CERTIFICATE

BLUE CARD-IMMUNIZATION RECORD OR LEGAL EXEMPTION

COPY OF RECENT REPORT CARD

REGISTRATION FEE

## **RE-ENROLLMENT**

Re-enrollment period begins in January each year. All returning HCA students are guaranteed enrollment if they enroll during the re-enrollment period. In February, open-enrollment begins, to which enrollment

is pending availability. All seats are confirmed on a first to enroll, secure with registration fee, and completed paperwork basis.

In order to re-enroll, your financial account must be up-to-date, with no outstanding balances. We will not hold seats for returning students should your financial account be in arrears.

## **GENERAL INFORMATION**

### **Office Hours-**

Regular office hours are from 8:00am to 4:00pm, Monday-Friday. Please conduct all business during these hours.

### **School Hours-**

School Hours: 8:00am to 3:15pm. Elementary children arriving after 8:05am will incur a tardy.

Remember, school begins at 8:00am, with HCA offering a 5-minute grace period before a tardy is issued.

Three tardies = 1 detention. Jr. High and High School students arriving more than 5 minutes late for class will be issued a tardy, where 3 tardies will equal 1 detention for that class period.

Students in grades 7-12 that are tardy to their class will be locked out from the class after the 5 minutes grace window. The class must start on time without disruptions. When a student is too late to attend class, they must go to the homeroom, and watch the lecture using ProTeach, and complete the required assignments as posted in My School Worx.

Please do not use the dismissal time to conference with your child's teacher. Parents who need to speak to teachers should make an appointment for a conference time, either in person or phone.

## **Drop-Off Time-**

Children may be dropped off after 7:25am, but before 8:05am.

Do not park and exit your car at the curb for any reason. If you must exit your car, please pull into a designated parking space. This is especially important at morning drop-off.

Traffic on campus is one way. Enter the parking lot through the right entrance, exit parking lot through the left.

BE MINDFUL THAT A SCHOOL IS A PLACE FOR CHILDREN! Please stop at the stop sign to watch for children exiting the school building. Speed limit is 5 MPH.

## **Car Line Pick Up-**

Each family will be issued a number to display in the vehicle window for student pick-up. If another party is to pick up your child, please give them a number for their window and make sure that person is on your pick-up list. If not, notify the office.

Car line dismissal will begin at 3:05pm, and end promptly at 3:30pm. After 3:30pm, you must park in a designated parking spot, enter the building, and sign your child out from aftercare, where an applicable fee may apply.

Children not picked up before 3:31pm will be sent to aftercare, where all fees will be applied.

## **Visitors-**

Parents are always welcome to visit during the day. We ask that you check in with the front office to receive a pass. If the parent/guardian wishes to see the principal and/or teacher, an appointment should be made in advance. Classroom visits are limited to direct family members, and should be coordinated with the classroom teacher to avoid disruptions to the learning environment. Any other guests must be approved from administration and limited to non-classroom times (lunch, break, recess, etc.)

## **Birthday Parties-**

It is the policy of HCA that any time invitations to parties are given out at school, every student in the class will be included. The only exception is for all girl or all boy parties. In this case, all the girls, or boys, in the class must be included in the invitation. If you choose not to invite the entire class, invitations should be mailed individually and not handed out at school. Parents are welcome to bring cupcakes and cookies for birthday celebration. Students may wear dress down attire on the day of their birthday.

## **Class Parties-**

All communication sent home regarding class parties must be approved by the school administration. Parents are not permitted to make deliveries of gifts to students during school hours. Because of the secularization of so many holidays, the following guidelines are enforced for handling class parties.

HALLOWEEN: Will NOT be observed in any way at HCA.

THANKSGIVING: May be celebrated with a class party, pending teacher discretion.

CHRISTMAS: Any celebration of Christmas must be in celebration of the birth of Christ. HCA will not permit any secularization of the holiday to include santa clause, north pole, elves, and such. Any secular representation of the holiday will be collected and sent home with the parent at the end of the day.

PASSOVER: HCA will have a special emphasis during the week of Passover. Classes may celebrate the Resurrection of our Lord, Jesus Christ, with careful attention to reflect on the Empty Tomb. Any secularized aspects of the day are not permitted. This includes bunnies, egg hunts, and easter baskets.

## **Fire, Tornado, and Safety Drills-**

Drills will be conducted periodically. Teaching and practicing safety are something that we believe is extremely valuable.

## **Field Trips-**

When field trips are taken, parents are always welcome to attend. We may charter a bus, or use the HCA van, so everyone can ride together, and also for liability purposes. Every student is required to attend field trips because this is part of our learning process. Students are not permitted to “take the day off” by staying home. If a student does not qualify for the field trip, he/she can remain at school that day.

## LUNCH

Students have a 1 hr lunch break each day. This is also the time to which the teachers get to eat their lunch. To respect the teacher's time and provide them time to eat, students should not check out during their classes scheduled lunch time. You may check out prior to or directly after.

HCA collaborates with Cheddar's, Mei Wei, Wayback Burgers, and Dominos for catered school lunch option. You may purchase a la carte via your My School Worx portal a week in advance. **WE WILL NOT ACCEPT LATE ORDERS UNDER ANY CIRCUMSTANCE!**

Ordering process:

1. Place order via My School Worx by 10am on Thursday of the previous week you are ordering. When a break is coming up, it must be placed on the Thursday of the week prior to break. We will not take orders over the break.
2. You must have an ACH credit card/debit card agreement. Your card will be automatically charged on Friday.
3. There are not any refunds issued for any reason. HCA pays the vendor for the order, once placed, regardless if your child is absent or not.
4. Once an order is placed, it cannot be canceled.

Students in grades 5 and above have access to the microwaves in the lunchroom. Your child should be properly trained at home on how to use the microwave for the purpose of heating their food from home.

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Also, bear in mind, there are 2 microwaves available, so your student may wait a while for lunch should they consistently bring food that requires heating, potentially causing them to lose time to eat. The teachers will not assist in microwave usage. Students under grade 5 may not use the microwave.

HCA does not provide utensils for eating. Please ensure your child has all their needs packed for their lunch, as the only utensils that are provided are a part of the catered lunch offered for students that order.

**LUNCH DELIVERY:** Please limit lunch delivery to special occasions. It is a great disruption to our office staff as well as the classroom when lunch is delivered. Pack a lunch or order from our catered lunch options available. If you opt to deliver lunch and the lunch is delivered later than the scheduled lunch period, a parent must come to sit with the child while they eat their lunch.

## **EXTENDED CARE**

### **Hours/Cost-**

Hours for extended care are 3:30pm to 5:30pm. Parents who wish to use our Extended Care Program may do so for an additional fee. Students who are not picked up by 3:30pm will be charged a fee. Students must be registered to be in After Care. A \$50.00 Family Registration fee is due at enrollment into the Extended Care Program.

## **LATE PICK-UPS:**

The following fees apply to students not enrolled in aftercare, but not picked up from school before 3:30pm:

Pick-ups after 3:30pm, but before 5:30= \$15

**Any student not picked up before 5:30pm will be charged an additional \$50 late fee. This applies to students not enrolled in aftercare as well as those enrolled.**

## **After School Policies-**

All students staying after school (detention, sports, aftercare, etc.) MUST stay inside the building until their ride comes in to sign them out. No student will be allowed to leave the building and go out to a vehicle waiting in the parking lot. This policy is for the safety of your children. Parents will need to be waiting in the front lobby, or go to a designated area for students to be dismissed. Students not picked up at end time will be sent to aftercare, where an applicable fee will be assessed.

## **Attendance-**

There are 180 school days in our school year. Students are expected to be present each day. HCA understands that life happens, and sometimes an absence from school is needed. For this reason, we issue our students 12 personal days total for one academic school year. These days are those that are not excused by a doctor's note. Doctor's note from a Physician, Dentist, Orthodontist, Physical Therapist, or Psychologist are excused and do not apply towards unexcused absence count. We do not excuse



Chiropractic Care, Alternative Medical Practices, or Pharmacist notes as excused absences, and kindly ask you to please make appointments for these during after school times, or during our extended breaks from school, when possible, to limit disrupting the learning process.

\*All doctor's notes for excused absence, tardy, or early check-out must be presented within 2 days of returning to school. We will not accept notes beyond 2 days for the purpose of excusing an absence.

Three unexcused tardies, 3 unexcused early check-outs, or any combination of tardy and early check-out will result in a detention. This count is per quarter of school, resetting at the beginning of a new quarter. These detentions do count towards the limit allowance that can impact honor roll status, National Honor Society, and/or Valedictorian/Salutatorian status. Not being to school on time or checking out early without excuse can prevent a student from earning these honors, even if every other requirement has been met.

A student exceeding 12 unexcused absences for 1 academic year will be required to attend summer school to make up the days that exceeded the limit. A student that exceeds the allotted days and does not make up the exceeding days in summer school will not be promoted to the next grade.

A student must be present a minimum of 5 hours to be counted present for school that day. A student that is not present for school the minimum 5 hours will be counted as absent for the day.

### **Early Check Outs-**

Students that check-out prior to 15 minutes before the end of the class will be issued an early check-out.

Three early check-outs= 1 detention. A doctor's note from a Physician, Dentist, Orthodontist, Physical

Therapist, or Psychologist are excused and do not apply towards unexcused absence count. We do not excuse Chiropractic Care, Alternative Medical Practices, or Pharmacist notes as excused absences, and kindly ask you to please make appointments for these during after school times, or during our extended breaks from school, when possible, to limit disrupting the learning process.

### **Doctor's Excused Absences, Tardy, or Early Check Out-**

All notes must be presented within 2 days of return to school. We will not accept notes beyond 2 days for the purposes of excusing an absence.

### **Emergency School Closure-**

HCA will alert of any emergency school closure via My School Worx, and HCA Facebook Page. Please ensure you subscribe to both, and be weather aware during times of expected inclement weather. Ensure you update your contact information immediately should your means of contact change. YOU MUST HAVE EMERGENCY CONTACT NUMBERS WE CAN REACH A RESPONSIBLE ADULT AT FOR ALL EMERGENCY SITUATIONS.

## **FINANCIAL POLICIES**

### **Tuition/Fees-**

Tuition is based on an annual budget of expenses. It is mandatory that tuition be paid in full and on time. Payment for tuition can either be monthly by Automatic Withdrawal only, semi-annually by post-dated checks for June 1 and Dec 1 only, or annually. All Tuition/Fees must be at a Zero balance before any academic credit is issued. In addition, there are not any refunds for any fees paid. This includes registration fees, tuition, or any other fees paid. HCA reserves the right to suspend educational services at any time due to non-payment.

### **Early Withdrawal-**

Each student is subject to the entire fee and tuition as noted on the Financial Contract, regardless of the reason for withdrawal/dismissal. The only exception will be if a student withdraws to move farther than 50 miles from HCA. In this case, a \$500.00 termination fee may be paid and the remaining balance of tuition will be excused, except for what is owed at the time of withdrawal. HCA has a "No Refund" policy on tuition and fees. This also includes early withdrawal, suspension, or expulsion. Should you withdraw early from HCA for reasons other than moving more than 50 miles from HCA, all remaining fees and balances (including remaining tuition commitment for the academic year) must be paid and cleared to a zero balance before academic credit is issued and records are released.

## **Credit Card/Debit Card Service Charge-**

HCA will assess a 3.1% charge for all card purchases. This includes tuition, registration, and incidental billing. This fee is a bank fee charged to HCA for all card transactions.

## **Tuition Policies-**

HCA operates on an annual cost of tuition. When enrolling/re-enrolling, you are purchasing a year of academic services. To create financial ease for families, HCA allows for 10 monthly payments. These monthly payments are for financial convenience and should not be considered the cost for a month of school. Should you withdraw from school, or a senior complete their academic work early, the remaining balance is still due. Records are not released/credits are not issued, until the remaining balance is paid in full.

## **Late Payments for Tuition-**

Communication is vital for all late payments. HCA is a ministry, not a debt collector. It is the account payee's responsibility to communicate all late payments and make an arrangement with clear communication of the plan. \*Please be responsible with your role to communicate.

Should your ACH or check be returned with NSF, a \$30 fee will be assessed for transaction.

If tuition is not paid by the 15<sup>th</sup> of the month, the student may not return to school until account is up to date, or an authorized plan for payment is mutually agreed upon between account payee and the school principal. Each day the student is not present due to non-payment will be counted as an unexcused

absence. If the educational program is interrupted more than 3 times in one academic year due to non-payment, HCA services may be permanently suspended, pending a board decision.

## **DRESS CODE**

### **ALL GIRLS**

**Dress/Scooter:** Navy blue (may not be shorter than 2” above the knee in the front and the back) -All scooters MUST have the shorts inside the outer skirt layer.

**Pants:** Denim jeans or navy-blue slacks. Oversized, baggy or saggy pants are prohibited. Pants and shorts must fit and be worn at the natural waist. The bottom of the pant leg may not be frayed or drag on the ground. Pants must be hemmed and not stapled, pinned, or taped. Clothing must be free of any rips or tears. Pants must not be labeled as jeggings or fit as such. The proper fit should fit as straight leg relaxed fit. The final discretion on fit will be the determination of the administrator in charge.

**Walking Shorts:** Navy blue walking shorts (knee length). Must fit at natural waist and be free of holes or frays.

**Polo Shirt:** Pink, Red, or Light Blue Polo with HCA Logo patch (must be worn tucked into pants or scooter). Any undershirt worn must not expose the sleeves and must be white or the same color as the shirt.

**Shoes:** Closed toe and closed heel required

**Belt:** Belt to be worn with any pants with belt loops

**Outer Wear:** For added warmth in the classroom, if needed, a Navy-blue sweatshirt with HCA Logo patch or Navy-blue cardigan with HCA Logo patch may be worn. No other outerwear may be worn inside the school building; however, any coat or jacket may be worn to and from school.

All jewelry and hair accessories are to be in good taste, match the uniform, and not be a distraction to the student or others. Hair should be neatly groomed, taking pride in personal appearance.

### **ALL BOYS**

**Pants-** Denim jeans or navy-blue slacks. Oversized, baggy or saggy pants are prohibited. Pants and shorts must fit and be worn at the natural waist. The bottom of the pant leg may not be frayed or drag on the ground. Pants must be hemmed and not stapled, pinned, or taped. Clothing must be free of any rips or tears. Pants must not be labeled as jeggings or fit as such. The proper fit should fit as straight leg relaxed fit. The final discretion on fit will be the determination of the administrator in charge.

**Walking Shorts- Navy Blue** (knee length)

**Belt** to be worn with pants that have belt loops

**Polo Shirt:** Navy, Red, or Hunter Green Polo style shirt with HCA Logo patch (Must be tucked into pants or shorts). Any undershirt worn must not expose the sleeves and must be white or the same color as the shirt.

**Oxford Shirt:** Blue (must be tucked in neatly). Oxford shirt option must include a conservative tie (No logos or character prints) **or** navy-blue pullover sweater/sweater vest with HCA Logo patch. (No oxford shirt option without a tie or a pullover.) Any undershirt worn must not expose the sleeves and must be white or the same color as the shirt.

**Shoes:** Closed toe and closed heel required

**Outer Wear:** For added warmth in the classroom, if needed, a Navy-blue sweatshirt with HCA Logo patch or Navy-blue cardigan with HCA Logo patch may be worn. No other outerwear may be worn inside the school building; however, any coat or jacket may be worn to and from school.

**Personal Grooming:** Hair is to be neatly groomed, cut above the eyebrows, ears, and top of collar on shirt. All facial hair is to be removed, with a clean shave.

**Appearance:** All hair must be clean and neat in appearance, with no unusual hair colors or styles. Boys' hair must be above the eyebrows, ears, and shirt collar. Imprints in hair are not permitted. No facial hair is permitted and sideburns are not to extend past the earlobe.

**Jewelry:** Ear bands, gauges, or visible body piercings are not permitted, to include both permanent and temporary varieties. Earrings are not permitted for male students.

**Body Art:** Students may have no visible tattoos, either permanent or temporary in nature. This includes doodling on skin with pens and markers.

Students not in uniform, or any part thereof, may receive a dress code violation. Please refer to classroom policy for disciplinary actions for dress code violations.

## **STANDARDS OF CONDUCT**

Since our conduct is a reflection of our character, we want our students to be well trained. Each student will bear the responsibility for his/her own conduct. The following is a list of behavioral standards expected of each student:

### **Courtesy-**

Students are expected to treat everyone with proper respect and to show proper deference to those in authority. Conduct such as talking back, sarcasm, complaining, gossiping, etc. will result in disciplinary action and could lead to detention.

### **Classroom Behavior-**

Students are expected to conduct themselves in the classroom in a manner that is not disruptive or drawing unnecessary attention to themselves.

### **Cheating-**

This will not be tolerated! Anyone caught cheating will be dealt with quickly and firmly and could result in suspension. Repeat offenses may be subject to dismissal.



## **Stealing-**

Students are not allowed to intrude into other's possessions. This includes borrowing without permission. Students have their own private desks and no one (other than staff) is allowed to remove anything from it. Stealing could result in suspension, or dismissal.

## **Vandalism-**

Each student has the responsibility to take care of school property. Anyone who intentionally vandalizes any part of the property, or building, will be liable for all damages and subject to suspension or dismissal.

## **Language-**

Our language should always be uplifting and not offensive or disrespectful. The use of slang or street language will not be allowed at school. Belittling other students is not acceptable. A valuable slogan to remember is "To Belittle Is To Be Little."

## **Physical Contact-**

There is a six-inch rule that applies to all students. Simply put, it means that no intentional physical contact with other students is permitted, except when appropriate, as determined by the school staff.

## **Worldly Pursuits-**

Since our students reflect both our school and our Lord, it is necessary for each one to abstain from all appearances of evil. This applies while at school and away from school. Any student that is found to be out of harmony with the goals and standards of HCA, regardless of whether the activity takes place at or away from school, is equally subject to discipline for those actions, up to and including expulsion. The Christian life is not a game with one set of rules for church and school, and another for everyday life.

## **Immoral Activities-**

Students are not to be involved in the practice, or the appearance, of homosexuality, pre-marital sex, or pornography. These activities are in direct violation of God's Word and the principles taught at HCA. The Administration has the right to expel any student involved in such activities, on or off campus. HCA supports the Biblical position of abstinence with respect to all sexual activities outside of marriage. A female student will not be permitted to attend school if she becomes pregnant, or a male student if he is responsible for a pregnancy.

## **Drug and Alcohol Use-**

The use of any alcohol and/or illegal drug use is forbidden. Having any possession of alcohol and/or illegal drug, at any time, as well as the appearance or actual consumption of the mentioned items, will not be tolerated and the Administration has the right to expel any student involved in such activities, on or off campus. HCA may administer random urine drug tests to students in Grades 7-12. If a student is suspected of drug use, the school has the right to ask the parents to have a doctor administer a drug test on

their child and submit the results to the school. The cost of such testing will be the responsibility of the parents. The student can be withheld from class until testing is complete and the results given to the school. If drugs are found, the student will immediately be dismissed.

## **Position Statements-**

1. **Reverence of God's Name:** We believe reverence should be shown in all areas of instruction, proper respect, and consideration of God's character to ensure that God's name, character, and truth are honored and respected. References to the name or attributes of God must be consistent with biblical principles and should not be silly or trite.
2. **Gender and Sexuality:** We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God (Gen. 1:26- 27). Rejection of one's biological sex is a rejection of the image of God within that person.
3. **Marriage:** We believe the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Gen. 2:18-25). We believe that marriage between one man and one woman, for life, uniquely reflects Christ's relationship with His rescue mission (Eph. 5:21-33). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Cor. 6:18; 7:2-5; Heb. 13:4). We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman. We believe that any form of sexual immorality (including adultery, harassment, cohabitation, fornication, homosexual behavior, bisexual conduct, bestiality,

incest, child abuse, or use of pornography) is sinful and offensive to God (Matt. 15:18-20; 1 Cor. 6:9-10).

4. **Self-Identification, Homosexual, Bisexual, Transgender, and Other:** We believe homosexual, bisexual, transgender, adultery, fornication, LGBTQ+, and other action, speech, and behavior outside of God's design to be sin; therefore, declaring acceptance of, condoning the practice of, or stating support for such is not acceptable from HCA students and staff.
5. **Sanctity of Human Life:** We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life. (Ps. 139.)
6. **Essential Truth:** We believe the foundational truths found in the Huntsville Christian Academy Statement of Faith and the principles outlined in the Huntsville Christian Academy Position Statements form the essential tenets of our school. These statements are sincerely-held positions of our School. Within these tenets, we seek to promote "unity in essentials," beyond these tenets, "liberty in non-essentials," and "in all things charity" (Christian love toward others).

All persons connected with this School community, be they employees, volunteers, parents, students, or board members shall be considered School community members.

## **DISCIPLINARY POLICIES**

HCA believes that discipline is the parent's responsibility, with the school's primary role to enforce correction that is consistent with training a child in the way they should go, in accordance to Proverbs 22:6. By enrollment, the parent/guardian is delegating the responsibility of discipline to the school during school hours. It is extremely important for the parents and school to cooperate when it comes to disciplining a child. Since not all offenses warrant the same discipline, the following are examples of graduated discipline procedures:

### **Homework-**

If a student fails to complete all assigned goals during the school day, he/she is required to finish them at home. The homework notebook must be signed and returned to school the next day, along with the completed assignment. Both are due at 8:00am. If homework is not completed, a detention may be issued, as determined by classroom policy.

Students with incomplete goals more than 2 days, consecutively, in one subject will be sent home on the 3<sup>rd</sup> day until all goals are complete and ready to be scored. The days absent for incomplete goals are unexcused.

### **Detention-**

Per individual classroom policies, teachers may issue a detention for offenses, including, but not limited to: incomplete homework, negative attitude, and violations of classroom rules and/or school policies. If a

detention has been issued, a detention slip will go home with your child the day prior to serving the detention, for you to review and sign. Detentions will be served in the classroom from 3:15pm-3:45pm, or during class recess times. Parents will need to be waiting in the front lobby for students promptly at 3:45pm, or the student will be sent to After care for supervision. Aftercare fees will apply.

## **Corporal Correction-**

HCA does not issue corporal correction.

## **Major Offenses-**

Major offenses require a parent meeting with administration and can result in suspension from school.

Major offenses include the following:

1. Destruction of school property, or other's personal property.
2. Disrespect or threat of any kind towards a teacher, staff member, visitor, or volunteer. This includes threatening or disrespectful language on social media.
3. Leaving school grounds, or the group on a field trip, without permission.
4. Lying, cheating, stealing, and vulgar language.
5. Possession of weapons of any kind.
6. Multiple violations of dress code after warnings to correct.
7. Any form of bullying, including cyber-bullying.

8. Aggression of any type.

## **Suspension and Expulsion-**

Suspension means a child is dismissed from school for a specified period of time, but may return after requirements are met. Expulsion means a student is dismissed from school and has no option to return. A suspension could occur when it is believed by the administration that all reasonable efforts to correct a problem have been tried unsuccessfully. A suspension could be given from one day to two weeks. When a student is suspended, all their academic work during the time missed cannot be made up for a grade. The student will receive a zero for any assignments missed during a suspension. An expulsion could occur if the student is ever involved in, or brings to school alcohol, drugs, weapons, or in any way threatens or brings harm to any student or staff, or is defiant/rebellious. However, the school is not limited to these reasons alone. This includes offenses committed on or off school campus.

## **Personal Property-**

Under no circumstances are any of the following allowed on campus: electronics, cellular phones, gum, tobacco, alcohol, drugs, and weapons. All books/magazines must be approved by the school administration. We have the right to search for contraband items on the student, and in pockets, purse, desk, book bag, or automobile. A search may be conducted without the students' or parents' consent. The enrollment of your child constitutes parental consent to such searches. If alcohol, tobacco, drugs, or weapons are found, the student(s) could be immediately dismissed. For other items found, the student will be subject to discipline and the items taken from them.

## **Student Drivers**

Those students who wish to drive their own vehicle to school may do so (with administration and parental approval) if they have a valid driver's license. The student must park in the designated area and leave his/her vehicle immediately upon arrival at school and not return to the vehicle until dismissal. HCA must have a written note from the parent/guardian giving permission for the student to drive to school. Also, if other students are riding to school, a note from both parents/guardians is required. Speed limit on school grounds is 5 MPH. HCA is not responsible for loss or damage to a vehicle, or its contents, while on school property.

## **MEDICATIONS AND FIRST AID**

The school is equipped with basic medication and first-aid supplies. The student is not allowed to have ANY medication or drugs of any kind, with the exception of an inhaler with a Doctor's permission, in his/her possession or vehicle or on school property. All medication must be checked in at the front office when the student arrives at school. HCA will not issue any medication without a physician's note with instructions for administration. Medication must be in original container, with student's name and original pharmacy label.

## **Sickness**

If a student becomes ill at school, the parent/guardian will be called to pick up the student. We ask parents not to send their child to school if he/she has a fever or is sick.



Students will be sent home with temperatures greater than 100 degrees. Students must be fever free for 24 hours before returning to school.

Students will be sent home with illness symptoms such as rash, vomiting, and diarrhea. Students can return 24 hours after being symptom free, or with a note from the doctor instructing they are not contagious and able to return to school.

A child being sent home with illness symptoms is not considered excused unless a physician's note is presented.

### **Students with allergies and medical needs:**

HCA is equipped with a medical/first aid kit and AED. All staff are first aid and CPR certified. With that being said, HCA does not have a school nurse to manage serious medical issues. Students requiring medical attention beyond basic first-aid will require a parent or guardian.

HCA does not restrict food in lunchboxes brought from home and we do use cleaners to disinfect and fragrance the school that could cause sensitivity to students with allergies or asthma. We operate with caution (do not share food, sit away from allergen, ensure we have epi-pens/inhalers) with students with known allergies/asthma; however, we do not claim to be an allergy-friendly school.

### **Curriculum-**

Life transformation for the believer occurs when we allow the Holy Spirit to have His way and accomplish God's will within our lives. When we totally surrender, our very character is transformed as

we begin to produce the fruit of the spirit in our lives. When we walk where the Spirit leads, we are better equipped to handle temptations, and have within us His wisdom for discernment. Kingdom education entails drawing out the Imago Dei within our students. Imago Dei is Latin, and translates to “The Image of God.” (Cox, 2012). We are introduced to this concept in Genesis 1: 26-28. While God made all life, mankind is the only creation He breathed into the nostrils of, giving man a spirit by His own breath. (Genesis 2:7). God made man special, imparting His image upon this set apart creation, so that man can reflect His nature on earth.

Understanding who God is and His nature, helps us better understand what it means to be made in His image and likeness. Kingdom education reprioritizes through equipping to bring the kingdom qualities of God’s personal nature to earth through the academic venue, which otherwise equips students mainly for temporal competence . Broadly, a kingdom reflects the characteristics of its king . As Kingdom educators to Kingdom students, we are together, working to expand the Kingdom by reflecting the King and His attributes to the world around us.

Kingdom education focuses on treating self and others as forgiven, just as God does (Col. 2:13): sinner identity no more; believers are saints! The focus is on, for instance, uncovering the God-implanted “gold” in humans’ earthly natures, operating in the supernatural, “going the extra mile,” loving unconditionally, eliminating judgmental attitudes, receiving inner healing, living as Kingdom royalty, praying powerfully, establishing a culture of honor, desiring and enjoying God’s presence, joyfully trusting God in all things, learning to live responsibly in liberty, pursuing personal destiny from God, being completely preoccupied with God, naturally exuding Sermon on the Mount and fruit of the Spirit qualities, being instruments of healing, evangelizing the lost, blessing others, living in gratitude and gratefulness, praising and worshipping God, expecting kingdom visitations, living from heaven’s

abundance rather than earthbound neediness, discipling rather than punishing, banishing shame, and hearing God's voice.

We exclusively use Abeka for all core subjects in grades K-12, with the exception of select electives, and where a student is working on a vocational degree or to fill in educational gaps. In these instances, we use Accelerated Christian Education (A.C.E.)

## **Individualized Education Initiatives-**

We believe and affirm that Christian education is for Christian students, regardless of academic abilities or disabilities. God equips those He calls for His Kingdom and His purposes. We are purposed with the task of educating Kingdom students, to the best of our ability, that our students may grow in knowledge, faith, and wisdom.

When a student has a diagnosed learning difference(s), HCA strives to individualize the educational program for that student. Each student's learning needs are unique to that student; however, tools HCA teachers and staff may use to help individualize the learning program include, but are not limited to: additional time to complete tests/quizzes, retakes for tests when deemed appropriate, reduced work goal, reading assistance, study guides/tools, curriculum change, talk to text technology, digital books, and small class sizes. In addition, we offer Orton-Gillingham tutoring and academic tutoring from specially trained teachers. These specialized tutors are an additional cost, but are a valuable asset to students needed additional support beyond the individualized classroom initiatives. Huntsville Christian Academy is not a special education program, and does not provide special education services; however, we do offer a program that can be impactful for students with learning needs.

## ACADEMIC POLICIES

### Grading Scale-

100-90= A

89-80=B

79-70=C

69 and below= Failing Grade

Our policy requires mastery of skills benchmark of a 70%. If the overall average for the class does not equal a 70%, then the student did not pass the course and summer school will be required.

### Homework-

HCA teachers assign a daily goal for each course. When the goal is not complete, it becomes homework and is due at **8am** the next morning, regardless of the class start time. Work not turned in on time will result in a loss of points. Students that do not turn in work will not be eligible to take tests or quizzes, resulting in a zero grade for the upcoming quiz or test. Even if the homework is too late to receive credit, it is still required to be able to take a quiz or test of the class.

## **Graduation Requirements-**

All seniors must complete all requirements assigned before participating in the graduation ceremony. All high school students and parents should obtain an up-to-date credit requirement and academic projection.

## **Honor Roll Requirements-**

Students must complete all course requirements for the quarter, maintain the average needed for Honor Roll status (85%) for Honor Roll, (90%) for Director's Honor Roll, have no more than 2 detentions in the quarter grading period, and no suspensions.

## **Issuing of Credits**

HCA only issues ½ and full credit courses. Should a student not complete a ½ credit course in the academic year, or not submit all assignments as a part of the course requirement, the student will not receive any credit for the course. If this is a mandatory course, the course will need to be repeated the following academic year.

For PACE courses, once a student has completed 6 Units of Learning, a ½ credit is issued. For full credit courses, all 12 Units of Learning must be complete before a Credit is issued for the course. Students that do not complete their 12 Units of Learning in the academic year are required to attend summer school, or risk a failing grade for the course, not earning the credit needed for promotion.

## **ACCREDITATION**

HCA is fully accredited by the American Association of Christian Schools (AACCS). Information about the AACCS can be found at [www.aacs.org](http://www.aacs.org)

HCA is a member of the Alabama Christian Education Association

HCA is a member of the Alabama Christian Athletic Association

## **Awards Day Ceremony-**

HCA will have an awards day ceremony at the conclusion of the academic year where we will recognize the following awards:

Perfect attendance

Highest GPA per grade

Honor Roll (for students that earned for all 4 quarters of school)

Senior Awards

Scholarship recognition

Scripture Awards

Good Citizen Award per grade

Clubs, Sports, and Robotics Awards

Student of the Year

“Pops” Award

We will invite students that are receiving recognition in the week prior to the program.

## **Valedictorian and Salutatorian**

The honor of valedictorian and salutatorian are determined by the diploma pathway first, with Honor Diploma eligibility first, and College Prep second.

The Second determination is the highest GPA among the highest diploma pathway.

The third determination is considered among students earning the majority of their academic credits at HCA. Exception for dual-enrolled students at a higher learning institution.

## **Transfer of Credits Received**

HCA will receive as equal, transfer of credits issued from any institution that is accredited. HCA will not receive non-accredited credits; however, will consider on a case-by-case basis for students.

## **Credit recovery and summer school**

Summer School at HCA is NOT a credit recovery program. It is an extension for the school year allowing students to either (1) get ahead using PACE work for the next academic year, or (2) an opportunity to complete 3 PACE books per quarter failed, for a passing grade. A student failing more than one quarter of school, per subject, at HCA, should enroll in a credit recovery program. To receive

credits from a credit recovery program, the credit recovery program must be accredited. HCA will enter in a passing grade of 70%, regardless of the grade issued in the credit recovery program, as their permanent grade.

## **Progress Reports-**

Every quarter we have parent conferences to discuss the progress of the student. Parents are required to come to the school for this conference. You may retrieve a report card at My School Worx portal. An official report card will be issued at Parent-Teacher quarterly conference.

## **Parent-Teacher Conferences**

HCA partners in education with the parents. As partners, it is important that we meet together at the end of the first and third quarters to discuss progress, goals, and accountability. Parent-teacher conference is a mandatory requirement for enrollment at HCA.

## **Retrieving Records**

In the unforeseeable event that HCA should cease to exist, all records will be transferred to a receiving Christian School with Alabama Christian Education Association membership. The ACEA office will be notified of the transfer of academic records and the location of said records. Students may contact the ACEA office for information relating to the location of the receiving school.

The contact information for ACEA:



2023-2024 HANDBOOK

Alabama Christian Education Association

2534 Decatur Highway

Gardendale, AL 35071

Phone # 205-631-3000

## **ATHLETICS AND EXTRA-CURRICULAR**

ALL HCA sports, clubs, and extra-curricular activities are an extension of HCA and should follow all school code of conduct, behavior, and dress code standards.

### **Sports-**

HCA is a member of the Alabama Christian Athletic Association, and is subject to all rules for eligibility for student athletes. Please visit <http://alabamachristianathletics.com/> for all information relating to eligibility.

All fees for each sport apply and must be paid at the beginning of the season.

Students are encouraged to finish what they start! If a student commits to the team, they should see their commitment through to the end of the season.

Students in grades 9-12 can earn their P.E. credit by their active participation in a sport.

Students missing practices or games without excuse, will be subjected to loss of playing time.

Fans are to conduct themselves in accordance to the HCA standard of conduct. Our goal is to support our team, not degrade the opponent.

## **Robotics Team-**

HCA's Time Traveler's Robotics Team is subject to HCA standard of conduct, in addition to Best Robotics. Read about Best at <https://www.bestrobotics.org/site/>

## **National Honor Society-**

The HCA Chapter of the National Honor Society is subject to the standard of conduct of the school, following all academic requirements. National Honor Society eligibility is determined among Honor's Diploma students, in addition to meeting the academic requirements as set forth by the National Honor Society. Please see <https://www.nhs.us/> for details of National requirements.

## **Christian Honor Society**

Eligibility of the HCA Chapter of the Christian Honor Society is determined by first, active church participation in a local body of believers, and second, among students pursuing an Honor's Diploma or College Prep. Diploma. All Christian Honor Society members must maintain a 90% average, as required by the Christian Honor Society. Please see <https://www.aacs.org/services/student/american-christian-honor-society/>

# Huntsville Christian Academy

## High School Course Catalog

### *Mathematics*

The Christian approach to teaching math begins with knowing and teaching that reality does have structure and order because it was created by a rational, orderly God. In math, the students study one aspect of the order of the real world and indirectly begin to know more about the God Who has given them the world they live in. In the math processes, the students are not creating truth but learning truth; they are, in a sense, thinking God's thoughts after Him. The students will find exactness, preciseness, and completeness in the subject matter of mathematics just as would be expected in God's world.

We are unabashed advocates of traditional math, not only because the students learn something that can be built upon, but also because it accords with our Christian viewpoints on education. Only from a Christian perspective can the basic rationale—the intrinsic reasonableness of traditional math—be seen and appreciated. Traditional math will not succeed unless it is taught with the conviction that something more than arbitrary process derived from arbitrary principles is at work.

Traditional math is Christian math, and it must be taught by traditional methods. A math lesson rightly taught is one more way that a Christian teacher can instill within students the principles of God's Word.

#### **Intermediate Math**

Credit: 1

Intermediate math gives a strong review of all arithmetic concepts with practical application to daily life.

Provides instructions in plane and solid geometry, statistics and probability, and fundamentals of algebra.

#### **Pre-Algebra**

Topics of geometry, statistics and probability, and radicals are expanded, and trigonometry and systems of equations are introduced. These topics will provide the foundation to which all further math courses are built upon.

## **Algebra I**

Credit: 1

This course covers basic algebraic concepts (definitions, signs, and expressions). This curriculum includes principles for logically solving, transposing, and canceling algebraic equations. Students taking this course can expect to work with monomial and polynomial expressions, algebraic addition, subtraction, multiplication, and division, complex fractions: reducing, simplifying, and solving word problems, algebraic graphs—linear equations, consistent, inconsistent, and dependent in word problems, quadratic equations, factoring, positive and negative numbers, averages, percents, interest, ratios, and proportions, and translating word problems to algebraic equations as well as the Pythagorean Theorem .

**\* Course required for Honors, College Prep, and General Diplomas**

## **Geometry**

Prerequisite: Algebra I

Credit: 1

This course expands the deductive reasoning powers of the student as he reviews previously learned material and is introduced to new concepts. Students taking this course can expect to work on learning to reason logically and systematically, to recognize properties and theorems and use them for solving problems—converse and construction, parallelograms, tangency, exterior angle; to recognize and use Hinge, Pythagorean, and regular polygon theorems to work with various types of shapes, angles, arcs, and chords, and learns to find the circumference and area and to recognize and use tangents, secants—angles formed and intersecting within a circle.

**Course required for Honors, College Prep, and General Diplomas**

## **Algebra II**

Prerequisite: Algebra I

Credit: 1

This advanced study in algebra includes parabolas, hyperbolas, permutations, logarithms, and matrices; operations with radicals and fractions; and solving equations. The approach is practical, helping the student use his reasoning abilities. In this course, the student learns to operate with: real number axioms and applications, radicals and complex numbers, fractions and operations, equations and decimals, equations—linear and graphs, quadratic solutions, relations and polynomial functions, arithmetic and geometric sequences and series, and sentences with one variable, multiplication of polynomials, factoring monomials, squares, groups, and open sentences, computations, exponential functions, logarithms, and antilogarithms; and permutations, combinations, binomial expansions, and probability, matrices and their properties, determinants of equations, and systems of equations.

**\* Course required for Honors and College Prep Diplomas**

## **Precalculus**

Prerequisite: Algebra I, Algebra II, Geometry

Credit: 1

The purpose of Precalculus is to teach the student how to select and apply various techniques to solve mathematical problems in a skillful, systematic, and logical manner. Students will learn the underlying principles of trigonometry and interrelationships of lines and functions with graphical and analytical problem-solving techniques from a study in analytical geometry. The study culminates with an introduction to selected calculus topics. This course requires the use of a TI-83 Plus or TI-84 Plus graphing calculator. **\*Course Required for Honors Diploma**

## *English*

“Certainly, education that is Christian must develop skill in the use of words, including The Word (Byrne, 1977; Percy, 1980). Language is not only the prime medium of idea transmission; it is a primary instrument by which spiritual power is exerted (cf. Matthew 17:20).” Language Arts should come in several formats: spoken, written, drama, singing and/or servitude. Kingdom students should learn to preach the Gospel at all times. The message of the Gospel is wrapped in love, with love is the universal language of all people (Silk, 2013). “Literacy in the spoken and written word is thus necessary for the proper exercise of temporal and spiritual responsibility. Accordingly, Jesus, as the Word of God, (John 1:1, 14), is known by abiding in Him, and by extension, His Word (John 15:7).”

Kingdom students will be mindful of the spoken and written word, understanding that words are powerful for the Kingdom. The tongue has the power of life and death, and those who love it will eat its fruit (Proverbs 18:21). Kingdom education will prepare students and equip them to for discipleship and spreading the Gospel, thus living the Great Commission.

### **English III**

Credit: 1

Consists of 3 abilities taught: Grammar and Composition, Vocabulary-Spelling-Poetry, and Themes in Literature. Two vital abilities, the ability to express one’s ideas creatively as well as correctly and the ability to comprehend and interpret the written word skillfully, are built upon the elements studied in English I. Students will gain foundational practice of proper grammar and develops the basic composition skills utilized in outlining, summarizing, researching, and writing a variety of expositions, letters, and

essay answers. Students' will expand their vocabulary, words, and definitions through a study of *Themes in Literature*. Student will become familiar with classics such as *Wind in the Willows*, *Jane Eyre*, *Don Quixote*, and *The Adventures of Tom Sawyer*, and learn to appreciate a well-written presentation of a theme. This appreciation not only aids in increased enjoyment of literature but also provides the foundation needed to critically analyze it. Students will critically think and begin to formulate corresponding essays to analyze their work.

**\* Course required for Honors, College Prep, and General Diplomas**

### **English IV**

Prerequisite: English III

Credit: 1

Consists of 3 abilities taught: Grammar and Composition, Vocabulary-Spelling-Poetry, and World Literature. The student develops oral and written communication skills as well as critical thinking skills during this course. Specifically: explanative writing through essays, process paper, literary theme, critical book review, and a research paper. Students will also learn how to solve analogy questions and how to analyze word meanings based upon their prefixes, roots, and suffixes. Literature readings will introduce works chronologically from the Ancient East to the Modern Age, reading classics such as *Divine Comedy*, *Moby Dick*, *Paradise Lost*, *Aesop's Fables*, *Foxe's Book of Martyrs*.

**\* Course required for Honors, College Prep, and General Diplomas**

**English V**

Prerequisites: English IV

Credit: 1

Consists of 3 abilities taught: Grammar and Composition, Vocabulary-Spelling-Poetry, and American Literature. Grammar and Composition emphasizes writing through assignments in argumentative essays, exposition of a process, literary character analysis, critical book reviews, and a research paper. In Vocab, Spelling, and Poetry, student will expand on previously learned skills to include memorization of poetry. American Literature will introduce students to classics such as *Moby Dick*, *Ben Hur*, *Uncle Tom's Cabin*, and *the Innocents Abroad*.

**\* Course Required for Honors and College Prep Diplomas**

**English VI**

Prerequisites: English V

Credit: 1

Consists of 3 abilities taught: Grammar and Composition, Vocabulary-Spelling-Poetry, and English Literature. The student taking this course will practice the correct usage of oral and written language in a variety of formats. Students will read and analyze classics such as *Beowulf*, *Pride and the Prejudice*, *Paradise Lost*, and *The Canterbury Tales*.

**\*Course required for Honors Diploma**

***Social Studies***

All of earthly history revolves around the Holy Nation/Church and its predecessor, Old Testament Israel, with the study of history beginning at the time of Satan's rebellion in heaven. To understand the depth of



God's love, His redemption, and His plan for man, we must study and begin with Satan's rebellion, and move to Creation and His original plan for man before the fall. The study of ancient Israel and the history of the patriarchs, the nation of Israel, and the prophets all point to Christ and the plan for reconciliation with man. Students will study Old Testament Israel, as we can learn from their mistakes as well as ours and know that God's promises are for today, not just for yesterday. It also leads us to a better understanding of the current events in the Middle East. History usually defines the future. History curriculum will direct to see the providence of God at work, reading historical accounts in Scripture, and His conscious care for us throughout Historical events as studied. "History should be studied from the perspective of how God honored the obedience, intercession, and prayers of His people in the course of life (Acts 17:28). An example would be what happens to a nation when it turns to or from God."

Students will study the book of Genesis to examine historical examples of God honoring individuals and nations because of their obedience, faith, intercession, and prayer. Prominent examples of obedience found in the study of Genesis to be expanded include Abraham, Joseph, Isaac, Noah, and Jacob. A study of world history includes the Biblical perspective of historical events, as well as the influence of Christ's church throughout human history. The educational goal is for students to look at human history with a Biblical worldview, while recognizing the impact, both positive and negative, of the church through the events in history.

Documentation and records are important to God, signing with His own finger the document we know as "The Ten Commandments." Throughout Exodus, we read the account of Moses, where God instructs him to speak to His children, making a record of His word. To properly understand mankind, not to mention all of life, means to have a proper understanding of God's word, as we read in John 14:9 and 1 John 2:3.

A study of foundational documents of our nation in a Kingdom education classroom means reading and interpreting with a Biblical perspective. Christians are instructed to rightly study His word to show themselves approved by God, as found in 2 Timothy 2:15. A true Christian education is not taught by those that are merely professing Christian but rather by those that understand every aspect of life as being sacred. The end objective is that every student should have only one standard to compare to; the Biblical Model.

### **Geography**

Credit: 1

A physical and cultural study of mankind from a conservative, Christian perspective. Fundamental to this course is the basic understanding that God is the creator of earth and all mankind, and we are made in His image. The course will incorporate Biblical truths, as it pertains to Geography, including Creation, the Great Flood, beginning of nations at Babel, and God's dealing with mankind through the ages, as well as an understanding of the physical attributes of the world and the cultures of people around the world. This course includes a study of current events, using critical thinking to view current events through a Biblical world view.

### **World History**

Credit: 1

The course covers the history of the world at large beginning with ancient civilizations and progressing up to modern times. The student learns about ancient civilizations, the Middle Ages, the Renaissance, Colonialism, the Age of Revolution, and the history of Europe between 1850-1990; learns about the fall of Communism and the spiritual awakenings and the missionary outreach throughout various historical eras. As a fundamental aspect of World History, we will see the sovereign hand of God throughout History, as well as consequence for the choices of man.

**\* Course required for Honors, College Prep, and General Diplomas****American History I and American History II**

Credit: 1 each

These 2 courses cover American history with a focus on the colonial period through modern times. The student views American history from the colonial period to the present; gains an understanding of America's religious, philosophical, and political background; studies the growth of industrialism—its background, products, benefits, and the expansion of Liberalism (1890-1914); learns about immigration—the urban problems, rural unrest, and social reform (1865-1900).

**\* Courses are required for Honors, College Prep, and General Diplomas****U.S. Civics**

Credit: 0.5

This course covers a variety of topics related to our government and our responsibility to be a good citizen in our society. The student studies the historical foundations of American civics ; reviews the Biblical, Greek, Roman, and Anglo-Saxon governments; types of church governments; origins, structures, functions, and limitations of state and local governments.

Students study the Declaration of Independence; the Articles of Confederation; Constitution ratification; and the colonial and modern meaning of “separation of church and state ”; learns the structures and functions of the national government. **\* Course is required for ALL diplomas**

**Economics**

Credit: 0.5

This course provides an overview of our modern economy and the events and factors that affect it. In addition, personal financial responsibility is taught. The student learns about price theory, laws of supply and demand, production, cycles of free enterprise, international and free trade, banking and investments, stewardship, government, and the economy .

identifies definitions, terms, and theories of economics; learns about the organization and functions of the Federal Reserve and the Social Security Systems; interprets information from and uses profit and loss tables and graphs; learn how to establish and follow a budget; discovers the disadvantages of debt, the value of saving, and being involved in a long-range financial plan. **\*Course is required for ALL diplomas**

## *Science*

“The sciences, like mathematics, demonstrate God’s handiwork in the physical arena.” While Scriptures were not recorded prove Science, the Scientific facts recorded cannot be disproven. All Science curricula should point to the Creator, and the great detail and care He put into existence as the basis of the study of Science. The sciences constitute the primary means of following the Dominion Mandate, Practicing the sciences is thus the obedience to the Lord regarding a command given even prior to the fall.

For Kingdom students to understand obedient dominion over the earth as responsible stewards, they must student the environment and God’s creation to better know how to care for what has be entrusted in our hands for proper care. “Since God calls Christians to be good stewards (e.g., parable of the talents, Matthew 25:15-30), Christian education must teach from the perspective of managing God’s resources for His glory (Blue, 1991; Burkett & Osborne, 1996). This would include an emphasis on tithing (Malachi

3:8-12; Luke 11:42) and giving.” Kingdom education involves training in stewardship principles of sowing and reaping, tithing, and budget setting. (Galatians 6:7, Malachi 3:10, Acts 3:2, and Luke 14:28).

Kingdom educators should equip the students with the understanding that all possessions are given by God for the purpose of presenting the Gospel. All funds, talents, and earthly possessions belong to God. Students should be given the opportunity to use their resources to fulfill the Great Commission. Through class discussion, study of Biblical examples, and guest speakers, students will gain an understanding of how to maintain a Kingdom minded desire to reach others for Christ in various occupations.

## **Biology**

Credit: 1

This course covers the life sciences in an introductory high school manner. Creation, function of the human body, animals and cellular biology are the primary topics addressed. The student views the wonders of the Creator as he studies the structure and function of man’s skin, skeleton, and muscles; the central nervous system; blood and circulation; nutrition and growth; observes scientific proof for creation of fish, amphibians, reptiles, and invertebrates examines mammals—their characteristics, migration, and hibernation; groups and body structure of birds; characteristics and classification of plants; learns the system of scientific classification; uses character stories to apply scriptural principles to everyday scientific situations. Labs are available via online resources.

**\* Course is required for Honors, College Prep., and General Diplomas**

## Physical Science

Credit: 1

This course covers foundational concepts for future scientific courses including chemistry and physics.

The student learns the scientific method and notation, powers of ten notation, significant figures;

homogeneous and heterogeneous substances; air and atmospheric pressure, pressure and density of gases;

formation of chemicals, elemental periods and families; metals and metalloids; studies laws of motion and gravity, light, electricity, and

modern physics; applies scriptural principles to everyday situations .

Labs are available via online resources.

**\* Course is required for Honors, College Prep, and General Diplomas**

## Chemistry

Prerequisites: Physical Science and Algebra I

Credit: 1

This course is designed to introduce the student to college preparatory chemistry concepts. The student who is successful in this course examines the history and development of chemistry, careers and fields of study, nuclear chemistry and biochemistry,

chemical reactions and balancing equations, acids and bases, the four

phases of matter, molecular bonding, and the Periodic Table of Elements; learns about

Thermodynamics and quantitative and qualitative analysis; uses “Teen Life Principles”

to apply wisdom to everyday scientific situations .

Optional DVDs and internet resources provide interactive, multimedia instruction and “virtual hands-on”

lab experiments. **\*Course is required for Honors and College Prep. diplomas**

## Physics

Prerequisites: Algebra I and Physical Science

Credit: 1

This course provides an introduction to college level concepts related to physics. In addition, it provides an extension to certain concepts covered in physical science. The student who successfully completes this course studies radiation and nuclear energy, heat energy and temperature, conduction, and convection; studies electrochemistry, wave motion and sounds, the Doppler effect, and optics and optical instruments; investigates states of matter—force, motion, gravity, momentum, and energy; reinforces learned concepts by review; learns to apply Scriptural principles to everyday scientific situations .

**\*Course is required for Honors Diploma**

## Bible

“The essence of being a Christian and thus a major goal of Christian education is that of being a disciple of Christ. This category includes practices that have come to be known as spiritual disciplines (Foster, 1988; Willard, 1988). They include two categories of expression: engagement expressions such as prayer, and abstinence expressions such as fasting.” The ultimate goal for Christian education is to train students to be Kingdom minded.

Understanding that we have dual citizenships; earthly and heavenly. Discipleship invariably involves being discipled by one or more others. Thus, discipleship and accountability relationships should be fostered as a regular part of personal growth. Kingdom students should be given the opportunity to develop their understanding of the eternal more than the temporal. This includes: devotions/Chapel services, Bible study, prayer, ministering to the poor and needy locally, supporting missionaries and ministers, and sharing their salvation testimony to peers.

Christian education should equip students to be able to give a ready, reasonable defense of the Gospel in order to make and build disciples (cf. Kreeft & Tacelli, 1994; Noebel, 1995; Wilson, 1993). Students in Kingdom education will be equipped with communication studies to be able to defend their Kingdom citizenship, while sharing the Gospel. They should be armed with the Sword of Truth to give a ready defense of the Gospel through their communications preparation. “To be a citizen literate in the ways of the Kingdom calls for the possession of hermeneutic and exegetical skills necessary for correctly interpreting and applying the Word of God (Whitney, 1994). (as in Matt 28:18-20 Great Commission, & “binding & loosening “ of Matt 16:19).”

Kingdom students will be equipped through their study of communications and hard work to correctly apply the Word of God in their sharing, living, and defense of the Gospel. Kingdom education must first be accomplished in hermeneutic and exegetical skills to properly divide the word of truth. This comes through continued study and searching the scriptures daily to find out if their teachings were true (Acts 17:11). The emphasis at Huntsville Christian Academy will be on our need for Jesus to lead us and show us the way, and the work of the Holy Spirit within us. Guided Scripture study and discussion will center on:

- The Holy Spirit directs the work of the Lord upon the earth. (Murray, 1981, pg. 37).
- Is our helper, living in us and with us (John 14:15-17)
- Reminds us of the path we are to follow (John 14:26)
- Intercedes on our behalf for the things we cannot even speak out (Romans 8:26)
- Gives us wisdom (Isaiah 11:2)
- Gives us gifts (1 Corinthians 12:1-11).
- The moment we surrender to Christ, we receive the promised Holy Spirit.

**Students will take Bible each academic year as a graduation requirement.**

All Bible coursework material will utilize Abeka curriculum with guided teacher direction.



## *Electives*

*\*indicates a 'required' course*

“The Bible clearly implies that Christians need to be able to worship God excellently. The highest purpose for the performing arts would thus be to praise and bring glory to God.” The psalmist David taught us to worship the Lord with All that is within us, to bless His Holy Name (Psalm 103).

Performing arts will all serve the purpose to praise, glorify, worship, and bring glory to Him. Students will engage in music, dance, and drama that are Kingdom minded. Worship includes the dance (Psalms 149:3), singing (Psalms 30:4, 147:1) and instrumental worship (Psalms 98:5; 150:3-5). Kingdom education involves learning how to worship God with the whole being. Worship is a lifestyle, not merely an act. Worship includes but is not limited to: praise (Psalm 34:1), singing Psalms, hymns, and spiritual songs (Ephesians 5:19), playing instruments before Him (Psalm 150), Dance (Psalm 149:3), and keeping a clean heart and pure thoughts (Philippians 4:8).

The Great Commission (Matthew 28:18-20) charges Christians to add new citizens into God’s kingdom and to help them become good citizens for His kingdom. The skills necessary to accomplish these ends include a diversity of abilities in communication. Rhetoric, logic, persuasive but gentle speech (Colossians 4:6; 1 Peter 3:15), proper defense of the faith, and other skills need to be mastered to fulfill this charge.

Jesus commanded His disciples to take the Gospel to all the world and preach in His name and make new disciples. Kingdom education should include opportunities to learn how to obey His command. Included should be the language that will best present the Gospel to an audience.

**Etymology**

Credit: 1

This course embodies the study of words while expanding on concepts covered in the English classes. The student identifies root words and writes their meanings, reviews the word study of homonyms, synonyms, and antonyms, expands on the functions of suffixes, reviews phonics rules—special sounds, silent letters, digraphs, and diphthongs, develops grammar comprehension—parts of speech and their functions, and builds on the character trait examples .

**Old Testament Survey**

Credit: 1

This is a comprehensive course designed to provide the high school student with a book-by-book understanding of the Old Testament . The chronology, history, setting, and content of the Old Testament are examined in such a way that the student’s comprehension is increased. This study covers the introduction, preparation for Bible study, and authority of the books of the Bible . The covenants, time periods, laws, poetical books, and Minor Prophets are just a sample of the topics that are discussed .

**Art 1-4**

Credit: 1

This course (a total of up to four courses) begins with the basics of how to create art in a variety of mediums as well as the study of the art of various historical eras and artists. In each course the student studies an introduction to the tools of art: pencil, pen and ink, and paints; learns the principles of design: symbols, rhythm, shapes, and awareness; investigates the hue, value, intensity, and proportion of color, and paints in color; designs clothing, draperies, still figures, and figures in motion; learns about observation, point of view, perspectives, and light and shade.

**\*Health**

Credit: 0.5

This course satisfies the state requirement for health by covering critical concepts.

The student learns the importance of proper nutrition, both spiritual and physical; types of nutrients; a balanced approach to exercise, diet, and weight loss; examines a

Biblical and scientific view of tobacco, alcohol, harmful drugs, sexually transmitted diseases, AIDS, and mental and emotional health; gains valuable information on safety

in six basic areas: home, transportation, job, school, personal safety, and safety for children; learns about basic first aid treatment and care such as bites, bleeding, burns, fractures, and

choking, taking a temperature or pulse, and blood pressure reading. **\*Course requirement for all diploma pathways.**

**\*Physical Education**

Credit: 1

HCA request and encourages students to engage in a sport of their choosing for one full year. This will serve as their P.E. credit. Students that are not able to participate in a school sport for the purposes of their earned P.E. credit, will engage in an independent course study of physical education. Students engage in a variety of activities including calisthenics, volleyball, basketball, running, walking, soccer, and baseball while learning the proper form and technique for physical activities as well as the need for proper warm ups, cool downs, hydration and stretching. **\* Course requirement for all diploma pathways.**

**\*Life Skills**

Credit: 1

This course satisfies the state requirement for career prep. The student learns skills for preparation for entering a career, pursuing a college education, budgeting for life, skills for family living according to the Word of God, basic food prep. Skills, basic skills for mending/sewing, and understanding of living in a fallen world while not becoming part of the world. This course entails required participation, projects, quizzes, homework assignments, and tests of Scripture passages. **\*Course requirement for all diploma pathways.**

Course requires a \$25 lab fee.

**\*Foreign Language**

Credit: 1

Student will choose from a variety of foreign language offerings, using our online course, Rosetta Stone education program. Students will engage in units of learning, teaching foreign language through immersion of conversational skills. **\*Course requirement for college prep and honors diploma.**

Course requires an additional fee of approximately \$200. Fee is subject to increase slightly each year.

**\*Other electives vary by year.** We will send an elective list in the summer for students to choose their offerings.

## **Diploma Requirements**

### *Honors Diploma and College Preparatory Diplomas*

**\*See above Course Catalog for Specific course requirements for Diploma types**

Math- 4 Credits

English- 4 Credits

Science- 4 Credits

Social Studies- 4 Credits

P.E.- 1 Credit

Life Skills- 1 Credit

Bible- 2 Credits

Health- .5 Credit

Type Master- .5 Credit

Foreign Language- 1 Credit

Electives- 4 Credits for Honors, 3 for College Prep

*General Diploma*

**\*See above Course Catalog for Specific course requirements for Diploma type**

**This diploma type is recommended for students desiring vocational college, or entering community college. It is NOT recommended for students desiring entrance to a 4-year university.**

Math- 4 Credits

English- 4 Credits

Science- 4 Credits

Social Studies- 4 Credits

Bible- 2 Credits

Life Skills- 1 Credit

Health- .5 Credit

Type Master- .5 Credit

Electives- 3 Credits

*Vocational Certificate*

**\*Vocational Certificates are for remedial work. This diploma type is NOT recommended for students desiring entrance to a college or university, as it will not meet the minimum requirements for college/university entrance. It may be required for a student with a vocational certificate to also earn a G.E.D. for college/university/trade school entrance.**

Math- 4 Credits

English- 4 Credits

Science- 4 Credits

Social Studies- 4 Credits

P.E.- 1 Credit

Life Skills- 1 Credit

Bible- 2 Credits

Word Building- 3 Credits

Electives- 1 Credit

## **CONCLUSION**

It is our desire to be extremely clear about our school, policies, objectives, and intentions. It is impossible to put into print every possible situation that might arise and, therefore, we reserve the right to modify this handbook at any time without notice. It should be noted that we will always strive for fairness, and in doing so, we must include an “exception policy.” This means an exception in the policy for one is not meant as an exception in the policy for anyone else. If you should have any concerns or questions regarding our policies or principles, please call for an appointment to discuss it with the Administrator.